



CAMPFIRE

Leader/Youth ratio 1:10

Analysis	Description			
RISKS Accident Injury Loss or other possible foreseeable problems	<p><i>Acting inappropriately around fire causing themselves or somebody else to get burnt or injured</i></p> <p><i>Air pockets in wood bursting sending fire/embers/bits of wood onto people</i></p> <p><i>People getting too close to fire and getting burnt</i></p> <p><i>Getting Wood splinters</i></p> <p><i>Youth injuring themselves on fire prep tools e.g hatchet, matches, etc.</i></p> <p><i>Excessive smoke inhalation</i></p> <p><i>Smoke in the eyes</i></p>			
CAUSAL FACTORS How could this happen?	PEOPLE	EQUIPMENT	ENVIRONMENT	
	<ul style="list-style-type: none"> • <i>Lack of correct ratio</i> • <i>Youth not paying attention</i> • <i>Sitting too close to the fire</i> • <i>Being silly/inappropriate around the fire</i> 	<ul style="list-style-type: none"> • <i>Leaving equipment lying around for people to step on, pick up, play with etc.</i> • <i>Putting too much wood in the fire making bigger than the pit can handle</i> 	<ul style="list-style-type: none"> • <i>Not tidying up the seating areas</i> • <i>Change in wind causing smoke to go into lungs or eyes</i> • <i>People tripping over the ground in the dark</i> 	
RISK MANAGEMENT STRATEGIES	Normal Operation	<ol style="list-style-type: none"> 1. <i>Ensure all Leaders and helpers are present</i> 2. <i>Explain rules of fire before going to the fire:</i> <ul style="list-style-type: none"> - <i>No running</i> - <i>No getting too close to the fire</i> - <i>Pay attention to your surroundings at all times</i> - <i>If the smoke is blowing in your face shift by moving around the outside of seating area, not across the fire</i> 3. <i>Leaders are the ones to prep, light and put out the fire</i> 4. <i>If told to shift for whatever reason the youth and or leader must shift</i> 	<p><i>Only leaders to handle the equipment.</i></p> <p><i>Place one adult in Charge of the fire.</i></p> <p><i>It is the adult in charge who decides when to put more wood on the fire.</i></p> <p><i>Leader in charge must account for all equipment at the end once the fire is lit and then put out.</i></p> <p><i>Have a fire extinguisher and or water on hand to put fire out</i></p>	<p><i>Check dryness & condition of surrounding grass area, if necessary dampen.</i></p> <p><i>Programme Director to make decisions on weather</i></p> <p><i>Check seating area for any wood splinters or potential trip hazards during the day when you can see clearly.</i></p>
Emergency	<p style="text-align: center;">Know who the first aid officer is for your group.</p> <p style="text-align: center;">Stop the activity immediately. And remove people from the hazard area if required.</p> <p style="text-align: center;">Send a runner to notify the Camp Management Team immediately</p> <p style="text-align: center;">Administer first aid, and seek further treatment if necessary.</p>			